



Competitions Working Group Meeting

Sunday 13th May 2018

Kettering Conference Centre

MEETING MINUTES

Minutes prepared by	: Sarah Hill
Circulation	: Competition Working Group, Working Group Leads, Hub Team
Distribution	: Jonathan Moore

1. Members present and apologies for absence	
Sarah Hill (SH)	Division 3 Women's Lead
Ade McGraa (AM)	Student Cup Lead (via Skype for Business)
James Murphy (JMu)	Competitions Lead National Cup Lead
Jonathan Moore (JMo)	Competitions and Events Coordinator
Herman Prada (HP)	Sitting Volleyball Lead
Martin Shakespeare (MS)	Referee Liaison (via Skype for Business until 1pm)
Apologies	
Bill Boagey (BB)	Division 1 Lead
Diane Hollows (DH)	Junior Competitions Lead
Keith McAdam (KM)	Super 8s Lead
Brian Kendall (BK)	U15 Commissioner
Freda Bussey (FB)	Competitions Board Member

In **bold** – voting members. Meeting only quorate until 13:00 when MS left the meeting.

The meeting commenced at 11:00

Agenda item	Notes	Action & Owner
1 Apologies for absence	KM & BB overseas, DH, BK at U15s competition.	
2 Declaration of conflicts of interest	JMu - Coach of Reading Aces Ladies NVL 2 South, Player Maidenhead, Treasurer BVA, Referee. No paid employment or links to any supplier. SH – no conflicts of interest HP – Referee, no other conflicts MS – Referee, no other conflicts JMo – Apart from connection to Paralympics, no other conflicts	All other WG members to declare.
3 Minutes of Previous Meeting & Matters Arising	No updates or changes to previous minutes. Update on actions taken: <ul style="list-style-type: none"> Action for SE to check the MOS for nets. <ul style="list-style-type: none"> Confirmation that there are currently no MOS for nets. Action for Working Group members to add to the responsibility of Competitions Working Group (currently just generic for all working groups). 	JMu to review WG member role descriptions.

	<ul style="list-style-type: none"> - JMo to share previous descriptions from 2016 to JMu to review. • JMu to follow up with Steve Evans re: future potential to change how Division 3 matches are officiated. - Addressed as part of Regulation Changes (Agenda item 10) 	JMu to speak to SE to confirm if MOS required.
4 Competitions update	<p>Funding approved for Sitting Volleyball. Needs a Lead for the Sitting Volleyball Working Group. JMu to suggest names to Sam Jamieson.</p> <p>The only real negative feedback regarding the new Cup Finals format, was that if parents had children in both age group finals, they couldn't watch both.</p> <p>Polonia did raise concerns, that having 2 courts were less spectacular and less appealing to potential sponsors.</p> <p>New Cup Finals Working Group communications will be sent out next week to discuss format for 19/20 & 20/21.</p> <p>Super League – playoffs: Teams have the freedom to arrange play-offs but these will be at teams expense. They will be supported for referees for that weekend.</p> <p>Teams in Super League requested a months' gap between part A & part B.</p> <p>Review to take place at the conclusion of 2018/19 to see if any improvements can be made on the existing structure.</p>	JMu to suggest names for Sitting VB WG Lead.
5 Working Group Updates	Despite the bad weather which affected an unprecedented 3 weekends, all competitions were deemed to be delivered successfully. They were a small number of matches which could not take place, and no result was recorded and therefore there was no impact on the league.	
6 Calendar 2018/19	<p>U15s competition now starting sooner (November rather than January) to allow for more rounds to be played. (Post meeting note this has been changed to give U15 more time to develop before starting competition)</p> <p>Dates for Additional round(s) need to be added into the calendar for Cup/Shield.</p> <p>Super League starts up again on 19th/ 20th January. The target for releasing the fixtures is 17th December, however it will be as soon as is practical to allow for any unforeseen complications.</p> <p>Cup/ Shield Finals have been provisionally moved to the last weekend in April to give a clean finish to the season, although this is subject to change (based upon venue availability).</p>	JMo to finalise calendar.
7 NVL New Teams Applications	<p>West London Vipers (AKA Londinium VC) – new team, no history. Entry not accepted (as entry criteria not met).</p> <p>Leicester Athena need to find an alternative venue as they currently can only accommodate single headers in their current venue. Conditional acceptance based upon them finding an alternative venue.</p> <p>Gloucester – does not yet have regional support</p> <p>All other teams are provisionally accepted based upon all other criteria being met (some outstanding which will be followed up by the Hub team).</p>	JMo on behalf of the Hub to request teams meet any outstanding criteria.
8 Outstanding NVL Fines	<p>There is now a spreadsheet that is used for tracking all invoices including fines. An update as to what is outstanding from the preceding season will be available once the books have been closed for the year (to end March). The books are expected to be closed no later than 21st June.</p> <p>An Outstanding Fine is classed as any invoice which is overdue for payment as per the terms of the invoice.</p>	
9 NVL League Structure	<p>Div2 Men structure approved (considered moving Tamworth to South and Norwich to South, but opted to keep as is).</p> <p>Div3 Men structured as 6 for North & Central (play each 3 times), and 8 for South.</p> <p>Div3 North Women are only 6 teams, where Central have</p> <p>*Note that Southampton Ladies need to relabel their teams as '2' is higher than 1.</p>	JMo to send structure to MS for creating fixtures.
10 NVL Regulations including GDPR	<p>D1 vii For Div3 it is no longer mandatory to provide line judges therefore are now optional. Competency will be considered by the referee where they are provided. This is designed to reduce costs for Division 3 Teams</p> <p>D1 viii (6) On the match confirmation, TBC is not acceptable for referees, if they cannot find a registered referee then someone else must be assigned, therefore if a club member is assigned then away teams have time to object.</p> <p>D1 viii (8) If different teams share a venue (this includes M/W as well as diff teams) then confirmation must make it clear that it is technically a double header and refer to the previous match potentially affecting timelines.</p>	JMu to update the regulations

	<p>D3. Updates to Expenses to match officials re. electronic transfers. 3rd referee now optional in triangular (no longer charging extra to teams for that circumstance). This is designed to reduce costs for Division 3 Teams D4 vii. New fixtures that are created within a 3 week window will be controlled by appts sub-committee until handed over (for example cup matches). xi. In triangulars at least one referee must be grade IIIR E3 4 (iii) Covers circumstances where there are delays to fixtures which are deemed outside of the control of the home team. Equipment failure no longer deemed within the control of the team, changed to missing equipment which certainly is within the control of the team and should be checked. This includes items like ball pumps. K1 ii (new) Now mandatory for Referees to confirm receipt, but also their match fees and likely expenses for travel. D4 viii. Now a requirement for referees to report late payment to Divisional Lead, and the Officials Group Lead. K1 xi. (New) Referee must record on the scoresheet that line judges are not provided (div2 and above). MATCH DAY CHECKLISTS to be abolished (all present voting members in agreement). C1 i: Player registration deadline to be updated to 3rd Monday in August. Section L: Hyperlink for anti-doping will be added Scoresheet fines are to be reviewed – fine value to be determined by finance. D1 vi: The regulation regarding the exceptional circumstances of rearranged matches being declared VOID will not be added, however the Divisional Leads will have the right to make that decision.</p> <p>A note will be added regarding GDPR at a high level with a link to the website/ email address (i.e. option to remove details where it is not necessary to retain).</p>	JMu will take ownership..
11 Referee Appointments	<p>Default will be 2 referees for a triangular, not 3. This is designed to reduce costs for Division 3 Teams The Super League will have a set of referees ring-fenced for the second half of the super league in order to deal with those matches.</p>	
12 NVL Administration timelines	<p>Deadlines have been set and will be communicated with each individual communication. Team actions as follows: League & Cup entry – return by 4th June Handbook details form – return by 4th June Cup Entry forms – return by 2nd July Draft fixtures and Confirmation sheet – return by 9th July Player registration form – return by 20th August</p> <p>International Transfer deadlines expected to be affected by changes to the way that these are processed in line with changes to GDPR – all enquiries need to be directly between the home federation and the player – the Hub will no longer assist with these transfers. The Volleyball Information System (VIS) is expected to open by mid-August for updating.</p>	JMo on behalf of the Hub to ensure communications sent to teams in good time.
13 Date of next two meetings	<p>8th September in SportsPark Loughborough – 10:30am for 11:00am start. 12th January in SportsPark Loughborough – 10:30am for 11:00am start.</p>	JMo to book room.
14 Any Other Business	<p>Junior calendar - addressed as part of agenda item 6. BK wondered if Divisions 1, 2 & 3 should be renamed 2, 3 & 4. This was deemed to be an unnecessary change on top of many other changes.</p>	

The meeting concluded at 16:10.